



Ref. No. : .....

Date : .....

**NOTICE**

SHORTER NOTICE IS HEREBY GIVEN THAT THE FIFTH ANNUAL GENERAL MEETING OF A K JAIN SALES & MARKETING PRIVATE LIMITED WILL BE HELD ON THURSDAY, 25TH DAY OF NOVEMBER, 2021 AT 10:00 A.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT BOTHRA HOUSE, VINAYAK NAGAR GANGASHAHAR, BIKANER, RAJASTHAN, INDIA, 334401 TO TRANSACT THE FOLLOWING BUSINESS:

**ORDINARY BUSINESS:**

**ITEM NO. 1: ADOPTION OF THE AUDITED FINANCIAL STATEMENTS AS AT 31ST MARCH, 2021:**

**Adoption of Accounts and Reports of Broad of Directors:**

To consider and if thought fit, to pass, with or without modification(s), the following resolutions as Ordinary Resolutions:

“RESOLVED THAT the Audited Financial Statement of the Company for the Financial Year ended 31<sup>st</sup> March 2021 together with the reports of the Board of Directors and Auditors thereon, as circulated to the Members, be and are hereby considered and adopted.”

**ITEM NO. 2: TO APPOINT MR. KAMALCHNAD BOTHRA, DIRECTOR WHO RETIRES BY ROTATION AND BEING ELIGIBLE, OFFERS HIMSELF FOR RE - APPOINTMENT AS A DIRECTOR:**

To consider and if thought fit, to pass, with or without modification(s), the following resolutions as Ordinary Resolutions:

“RESOLVED THAT pursuant to the provisions of Section 152 of the Companies Act, 2013, Mr. Kamal Chand Bothra (DIN: 06705112), who retires by rotation at this meeting and being eligible has offered herself for re-appointment, be and is hereby re-appointed as a Director of the company, liable to retire by rotation.”

For A K JAIN SALES & MARKETING PRIVATE LIMITED

A K Jain Sales & Marketing Pvt. Ltd.

Director

ASHKARAN BOTHRA  
Director  
DIN: 06646553

A K Jain Sales & Marketing Pvt. Ltd.

Director

KAMAL CHAND BOTHRA  
Director  
DIN: 06705112

Place: Bikaner, Rajasthan  
Date: 15.11.2021



**NOTES:**

1. A member entitled to attend and vote at the Annual general Meeting (hereinafter known "the Meeting") is entitled to appoint a proxy to attend and vote on poll instead of himself / herself. The proxy need not be a member of the Company. A blank form of proxy is enclosed herewith and if intended to be used, it should be deposited duly filled-up at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

2. The Register of Directors and their shareholding, maintained u/s 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which Directors are interested maintained u/s 189 of the Companies Act, 2013 and all other documents referred to in the notice and explanatory statement, will be available for inspection by the members of the Company at Registered office of the Company during business hours 10:00 A.M. to 06:00 P.M. (except Saturday and Sunday) up to the date of Annual General Meeting and will also be available during the Annual General Meeting.

3. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.

4. A Route Map along with Prominent Landmark for easy location to reach the venue of Annual General Meeting is annexed with the notice of Annual General Meeting.

5. Members/proxies attending the meeting are requested to bring their duly filled admission/ attendance slips sent along with the notice of annual general meeting at the meeting.

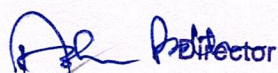
6. Corporate members intending to send their authorized representatives to attend the meeting are advised to send a duly certified copy of the Board Resolution authorizing their representative to attend and vote at the meeting.

7. Explanatory Statement as required under Section 102(1) of the Companies Act, 2013, relating to the Special Business to be transacted at the Meeting is annexed hereto.

8. The Register of Members and Share Transfer Books of the Company will remain closed from **24<sup>th</sup> November, 2021 to 25<sup>th</sup> November, 2021 (both days inclusive)** for the purpose of Annual General Meeting (AGM).

For A K JAIN SALES & MARKETING PRIVATE LIMITED

A K Jain Sales & Marketing Pvt. Ltd. A K Jain Sales & Marketing Pvt. Ltd.

 Director

ASHKARAN BOTHRA  
Director  
DIN: 06646553

 Director

KAMAL CHAND BOTHRA  
Director  
DIN: 06705112

Place: Bikaner, Rajasthan  
Date: 15.11.2021



**ANNEXURE TO NOTICE  
EXPLANATORY STATEMENT U/S 102 OF THE COMPANIES ACT, 2013**

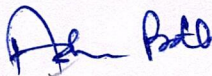

As required by Section 102 of The Companies Act, 2013; the following explanatory statements sets out all material facts relating to the businesses mentioned under Item No. 2. of the accompanying notice:

**Details of Directors Retiring by Rotation Seeking Reappointment at the Ensuing 5<sup>TH</sup> AGM**

Name	Kamal Chand Bothra
Din	06705112
Age	44 years
Qualifications	Business
Experience (including expertise in specific functional area)/Brief Resume	experience of more than two decades spanning across distribution, marketing, import business types. Started from scratch,
Terms and Conditions of Reappointment	He is liable to retire by rotation
Remuneration last drawn (including sitting fees, if any)	None
Remuneration proposed to be paid	None
Date of first appointment on the Board	25 <sup>th</sup> May 2016
Shareholding in the Company as on 31 <sup>st</sup> March 2021	50,000 Number of Equity Shares of Rs.10/- each
Relationship with other Directors/Key Managerial Personnel	Brother of Ashkaran Bothra (other director of the Company)
Number of meetings of the Board attended during the FY 2020-2021	15 (fifteen)
Directorships of other Boards as on 31 <sup>st</sup> March 2021	Pawansathi Apartment Private Limited
Membership / Chairmanship of Committees of other Boards as on 31 <sup>st</sup> March 2021	NIL

For A K JAIN SALES & MARKETING PRIVATE LIMITED

**A K Jain Sales & Marketing Pvt. Ltd. A K Jain Sales & Marketing Pvt. Ltd.**  
SD/-

 Director 

Director

**ASHKARAN BOTHRA**  
Director  
DIN: 06646553

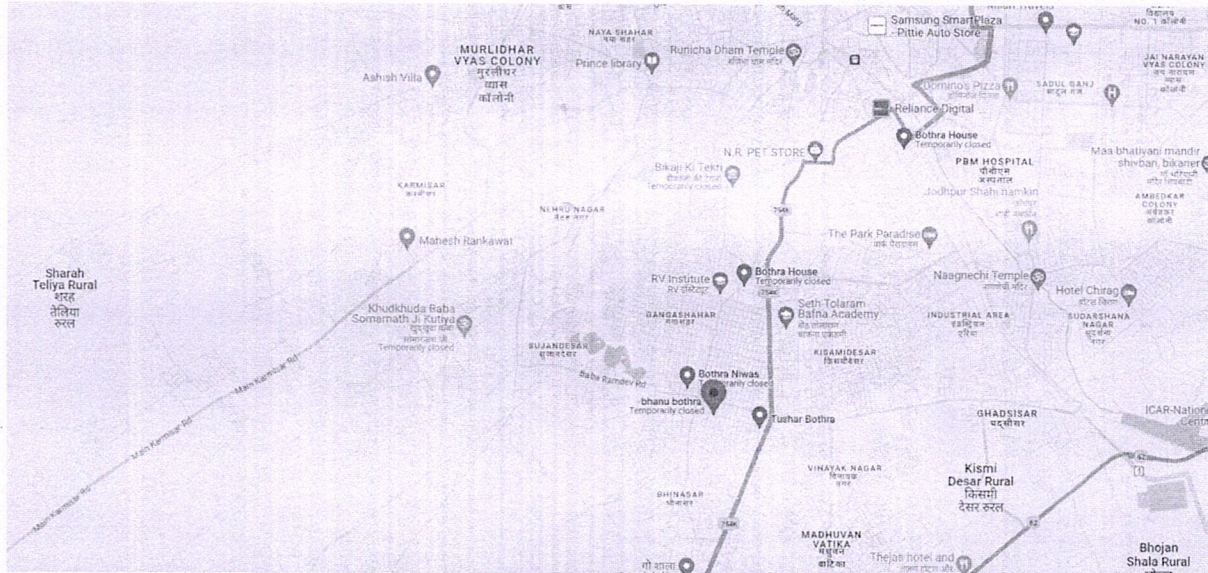
**KAMAL CHAND BOTHRA**  
Director  
DIN: 06705112

Place: Bikaner, Rajasthan  
Date: 15.11.2021



**ROUTE MAP TO THE VENUE OF FIFTH ANNUAL GENERAL MEETING**

**A K JAIN SALES & MARKETING PRIVATE LIMITED, REGISTERED OFFICE SITUATED AT BOTHRA HOUSE, VINAYAK NAGAR GANGASHAHAR, BIKANER, RAJASTHAN, INDIA, 334401**





**ATTENDANCE SLIP**

(To be handed over at the Registration Counter)

Folio No.	
DP ID	
Client ID	
No. of shares	

I certify that I am a member /proxy/ authorized representative of the member of the Company. I/We hereby record my/our presence of **A K JAIN SALES & MARKETING PRIVATE LIMITED**, Fifth Annual General Meeting of the Company being held on Thursday, the **25<sup>th</sup> November 2021** at 10:00 a.m. at , **Bothra House, Vinayak Nagar Gangashahar, BikanER,Rajasthan, India, 334401.**

1. Name(s) of the Member: 1. Mr. /Ms. \_\_\_\_\_  
and Joint Holder(s) 2. Mr. /Ms. \_\_\_\_\_  
(In block letters) 3. Mr. /Ms. \_\_\_\_\_

1. Address: \_\_\_\_\_  
\_\_\_\_\_

3. Father's/Husband's Name (of the Member): Mr. \_\_\_\_\_

4. Name of Proxy : Mr. /Ms. \_\_\_\_\_  
1.  
2.  
3.

\_\_\_\_\_  
Signature of the Proxy

\_\_\_\_\_  
Signature(s) of Member and Joint Holder(s)

Notes:

1. Please complete the Attendance slip and hand it over at the Registration Counter at the venue.



**Form No. MGT-11 Proxy form**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the member (s): \_\_\_\_\_  
Registered address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_  
Folio No/ Client Id: \_\_\_\_\_  
DP ID: \_\_\_\_\_

I / We, being the member(s) of \_\_\_\_\_ Equity Shares of **A K JAIN SALES & MARKETING PRIVATE LIMITED**, hereby appoint

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_  
Signature: \_\_\_\_\_, or failing him / her

2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_  
Signature: \_\_\_\_\_, or failing him / her

3. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_

Signature: \_\_\_\_\_, or failing him / her as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Fifth Annual General Meeting (AGM) of the company, to be held on Thursday, the 25<sup>th</sup> November, 2021 at 10:00 p.m. at **Bothra House, Vinayak Nagar Gangashahar, Bikaner, Rajasthan, India, 334401** at the Registered Office of the Company and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No. & Nature of Resolution	Description	Vote	
		For	Against
Ordinary Resolution	1: Adoption of the audited financial statements as at 31st march, 2021		
Ordinary Resolution	2: To appoint Mr. Kamalchnad Bothra, director who retires by rotation and being eligible, offers himself for re - appointment as a director		

Signed this ..... day of ..... 2021

Affix  
Revenue  
Stamp of  
not less  
than Re.1



Signature of Shareholder..... Signature of Proxy Holder(s).....

Notes:

(1) The form of proxy in order to be effective should be duly completed and deposited at the Corporate Office of the Company, not less than 48 hours before the Commencement of the meeting.

(2) A proxy need not be a Member of the Company.